

# **Department of Health**

## **BOARD OF DENTURISTS**

### **MEETING MINUTES**

August 27, 2004

Department of Health, Point Plaza East. 310 Israel Rd. S.E., Room 251,

Tumwater, WA 98501

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**BOARD MEMBERS PRESENT:** Bruce Anderson  
Vallon Charron  
Janet Drake  
George F. Eckhardt  
Michael Gillispie, Chair

**STAFF PRESENT:** Vicki Brown, Program Manager

**OTHERS PRESENT:** John Howard, Bates Technical College  
Ken Kais, Bates Technical College  
Bill DeSantis

**Friday, August 27, 2004**

**OPEN SESSION – 9:00 a.m.**

#### **1. CALL TO ORDER**

The meeting was called to order at 9:02 a.m. by Michael Gillispie, Chair.

##### **1.1 Approval of Agenda**

The agenda was approved as amended. Added to the agenda under Closed Session:

Item 11. Grading in the Clinical Setting

Item 12. Review of Minimum Examination Eligibility Requirements

##### **1.2 Approval of April 30, 2004 Meeting Minutes**

The April 30, 2004 meeting minutes were approved as presented.

#### **2. PROGRAM MANAGEMENT REPORT**

##### **2.1 Setting Dates for Written Exam Update**

The dates for the written exam update will be scheduled at the next meeting of the Board.

**2.2 Budget Update**

The Board was provided with an update on the current balance of the Denturist program budget by Ms. Brown. It was noted that the program has a nice healthy balance as of the May, 2004 Interim Operating Report.

**2.3 Disciplinary Information**

The Board was provided current disciplinary statistics for the time period of April 17, 2004 thru August 5, 2004 for their review and information.

**2.4 Data Bank Questions and Statistics**

The Board will be scheduling a two (2) meeting to review and update the data bank of questions for the written examination. The Board will be given at least a months notice for this meeting.

**2.5 Public Member Appointment**

Ms. Brown updated the Board on the current process and status on the appointment of a new public member. The Board suggested the new member attend the October examination as a proctor if available.

**2.6 Department of Health Policy on Board and Committee Pay**

The Board was presented with a copy of the Department of Health Policy on Board and Committee Pay.

**3. BATES TECHNICAL COLLEGE**

John Howard and Ken Kais were present from Bates Technical College and provided an update to the Board on the Denturist program. Bates currently has an additional 1/2 time instructor for the Denturist program who is also a practicing Denturist. They asked the Board whether it would be possible to give the examination candidates a breakdown of how they did on the five phases of the clinical examination instead of just a final overall score. The Board will discuss this during closed session. Following the Board's review and update of the written examination, Dr. Kais reminded the Board that the references used are given to the schools for their students. Mr. Gillispie thanked Mr. Howard and Dr. Kais for coming.

**4. REGIONAL EXAMINATION**

Val Charron and a staff person will meet with the Oregon Board to discuss the possibility of a regional examination. This will be an agenda item for the next meeting to keep the Board updated on the status.

**5. CANADIAN APPLICANTS**

Ms. Brown presented the Board with a handout regarding the issue of Canadian applicant's ability to apply for a Denturist license by endorsement. In order for Canadian applicants to be licensed in Washington, they must take and pass the Washington State Denturist written examination and practical examination.

**6. SOCIAL SECURITY ISSUES**

Ms. Brown informed the Board that the Department of Health is still researching the issue and is in the process of developing a policy. Once the policy has been finalized, it will be included on a future agenda for the Board's review and information.

**7. FUTURE AGENDA ITEMS**

The Board requested the following items be placed on a future agenda:

- Rule writing for continuing competency
- Data bank questions and statistics
- Setting dates for written examination update
- Budget
- Disciplinary information
- Regional examination
- Social Security Issues
- Five phases for grading in the clinical setting
- Review of educational requirements (Associate of Technology degree)
- Informal examination reviews

**8. OTHER OPEN SESSION BUSINESS – (For discussion only)**

There was no other open session business discussed at this meeting.

**CLOSED SESSION – 10:10 a.m. to 11:23 a.m.**

**9. JURISDICTION REVIEWS**

*Reviewing Board member(s) presented jurisdiction approval requests for the full Board's consideration and action.*

**10. INFORMAL EXAMINATION REVIEWS**

*The Board reviewed information provided as a result of informal reviews of the written and practical components of the April 30 – May 1, 2004 Denturist examination.*

**11. FIVE PHASES FOR GRADING IN THE CLINICAL SETTING**

*The Board discussed the possibility of releasing all clinical examination scores along with the final score.*

**12. REVIEW OF MINIMUM EDUCATIONAL REQUIREMENTS**

*This topic will be on a future meeting agenda for discussion and a possible decision.*

Board of Denturists  
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**OPEN SESSION – 11:23 a.m.**

**13. ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 11:23 a.m. on Friday, August 27, 2004.

Respectfully Submitted By:

Approved By:

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Vicki L. Brown, Program Manager

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Michael Gillispie, Chair